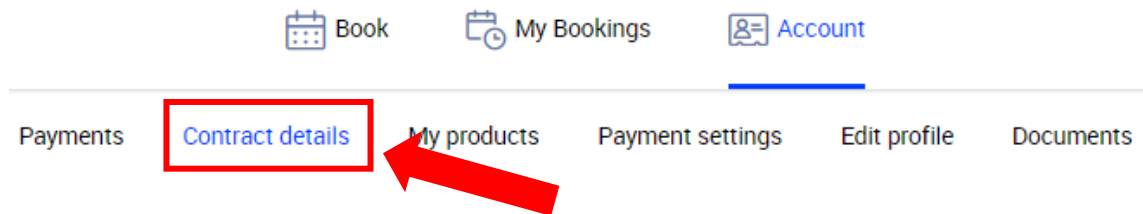


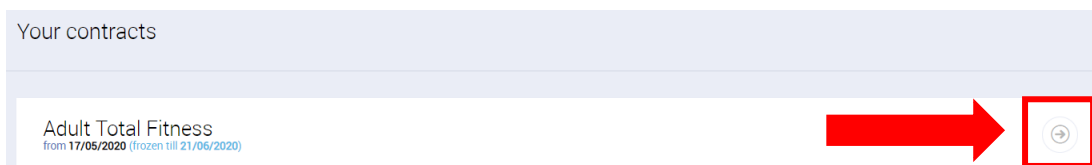
Reactivating my membership

The below instructions explain how to reactivate your membership from suspension

1> Click on the **Contract details** tab

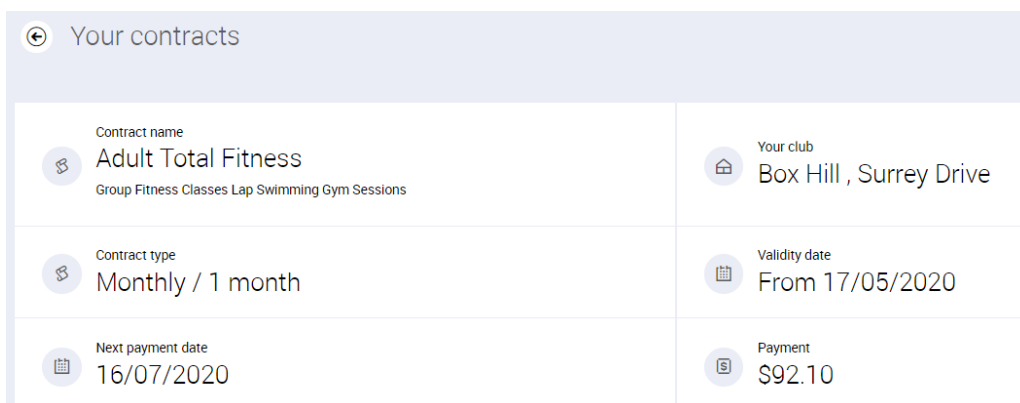


2> Click on the **arrow** to the right of **your contracts**



3> This will bring up the following contract information:

- a. Contract name
- b. Your club
- c. Contract type
- d. Validity date
- e. Next payment date
- f. Payment



A screenshot of the detailed contract information page. The title 'Your contracts' is at the top with a back arrow icon. Below it is a table with contract details.

<p>Contract name</p> <p>Adult Total Fitness</p> <p>Group Fitness Classes Lap Swimming Gym Sessions</p>	<p>Your club</p> <p>Box Hill , Surrey Drive</p>
<p>Contract type</p> <p>Monthly / 1 month</p>	<p>Validity date</p> <p>From 17/05/2020</p>
<p>Next payment date</p> <p>16/07/2020</p>	<p>Payment</p> <p>\$92.10</p>

4> Click on the **More options** button

Contract name: Adult Total Fitness (Group Fitness Classes)

Your club: Box Hill, Surrey Drive

Contract type: Monthly / 1 month

Validity date: From 17/05/2020

Next payment date: 16/06/2020

Payment: \$92.10

Buttons: Freeze contract, More options

A red arrow points to the 'More options' button, which is highlighted with a red box.

5> On the Freeze Management pop up box, click on the **Edit** button

Freeze management

START	END	STATUS	
01/06/2020	14/09/2020	Current	Edit

A red arrow points to the 'Edit' button in the table, which is highlighted with a red box.

6> In the Freeze details pop up box, to extend or reactivate early from a suspension click on the **drop down arrow** next to Freeze return date and choose the new date

Freeze details

Please choose dates and a reason of your freeze.

Freeze start date*: 01/06/2020

Freeze return date*: 15/09/2020

Calendar: June 2020

A red arrow points to the drop-down arrow next to the 'Freeze return date*', which is highlighted with a red box.

MON	TUE	WED	THU	FRI	SAT	SUN
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	01	02	03	04	05
06	07	08	09	10	11	12

7> Select **Confirm**

Freeze details



Please choose dates and a reason of your freeze.

Freeze start date*	01/06/2020	↓
Freeze return date*	22/06/2020	↓
Reason*	Coronavirus	↓

Remove freeze **Confirm**

8> The below pop up box will appear

Your contract freeze has been saved

9> Click **Close**

Freeze management



START	END	STATUS	
01/06/2020	21/06/2020	Current	Edit

Close