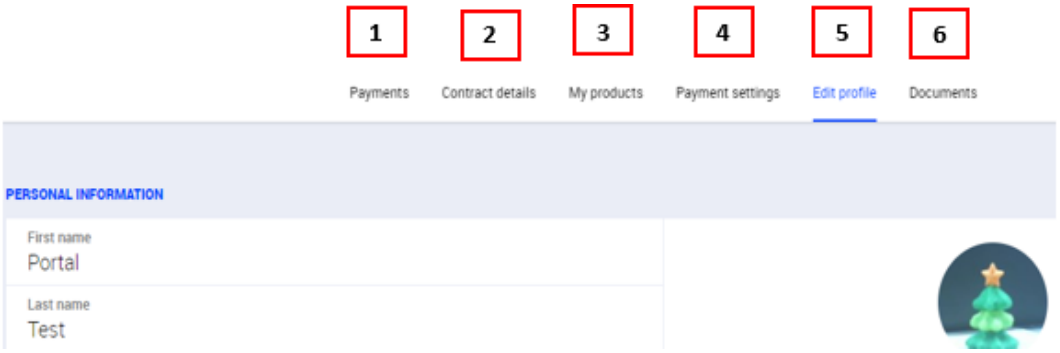
Editing Personal Details

The below instructions explain how to edit a number of personal details on your account. You need to be logged into the member portal in **Google Chrome** to complete the below steps - https://aqualink.perfectgym.com.au/ClientPortal2/#/Login

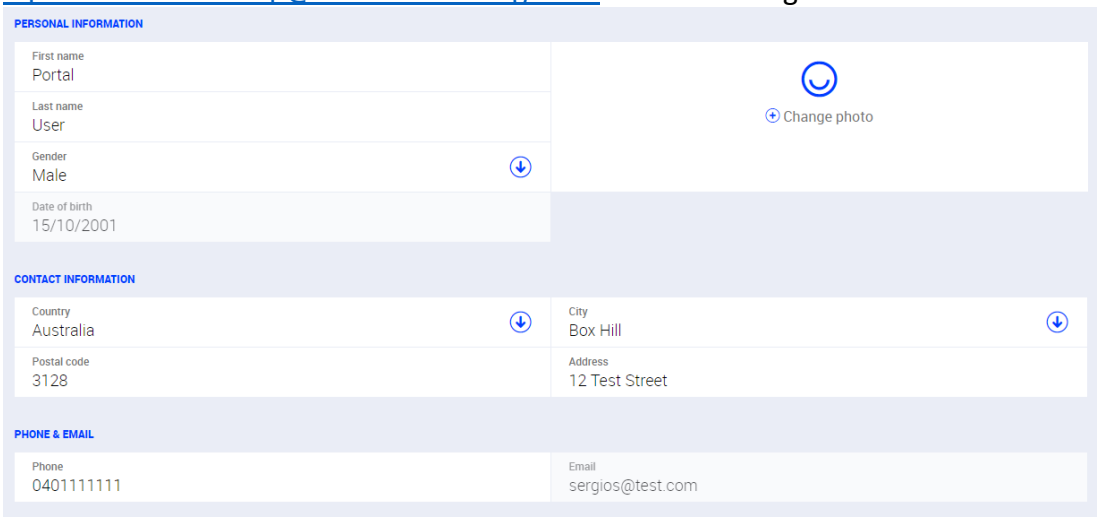
1. Click on **Account** at the top of the portal

2. The **Edit Profile** tab is the default tab when you click on Account. Your portal has a number of options to choose from under the account section:



3. Choose **option 5 Edit profile** to pay change your debit details

4. Place the cursor in the box you need to update, and type in your new details (only a specific number of fields are open for members to change. Alternatively email aqualink.membership@whitehorse.vic.gov.au to make changes

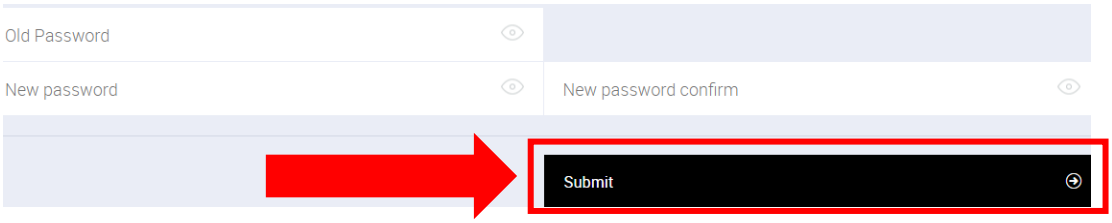


5. At the bottom of the page, select **Save changes**

To change your password, complete the following steps:

1. Click on **Change** password (at the bottom of the **Edit profile** page)

2. Place the cursor in the 'Old Password' box and type in your old password, then repeat the same steps for 'New password' and 'New password confirm'
3.



4. Select **Submit**